COVID-19 Positive Case Communication Plan

As we move through our school year, we have worked to prepare for all possible scenarios. We know the health of our school community depends on our partnership with parents through constant communication. We promise to share health information with our school families, and we need to hear the same from you!

YOUR ROLE AS PARENTS:

- **Keep your child/children home if:**
    - He/she is experiencing any of the following COVID-19 symptoms: fever ($\geq$ 100.0), cough, shortness of breath, difficulty breathing, congestion/runny nose, sore throat, chills, body aches, fatigue, headache, nausea/vomiting, diarrhea, new loss of appetite/taste/smell. Contact your Health Care Provider if symptoms worsen or persist for longer than 24 hours.
    - He/she becomes aware of a COVID-19 exposure: closer than 6 feet for more than 15 minutes with a person diagnosed with COVID-19.

- **Notify main office if your child is staying home.**
    - You can do this by calling the school office at 740-393-3611.
    - Please include in your phone communication the following information: Student name with positive or pending COVID case (or absence due to symptoms or quarantining), date of diagnosis (positive test, physician diagnosis, or symptoms), and contact phone number of parent/guardian.
    - **IF THERE IS A CONFIRMED POSITIVE CASE OF YOUR CHILD, YOURSELF, OR FAMILY MEMBER, PLEASE CONTACT THE OFFICE.**

OUR ROLE AS A SCHOOL:

1. Upon notification of a positive COVID-19 case related to a student or staff member, the school will notify the entire school community within 24 hours.
2. Classes and/or grade levels of the positive case will additionally be notified. Parents will be given more information regarding symptoms to monitor or if quarantining is needed.
3. Our COVID-19 school dashboard will be updated with positive case counts once a week (as needed). This can be found on our webpage (located at the top of our main website under the community tab: www.saintvdpschool.org).

Learning through Christ, the Saint Vincent de Paul School family strives to excel in knowledge, service, leadership, and faith through Roman Catholic Tradition.